**CHNA Executive Meeting**

**Monday March 30, 2015**

**In attendance:** President – Karen Wright, Vice President – Peter Eady, Communications – Alyson Queen, Traffic - Luanne Calcutt, History and Heritage – Andy Billingsley, Secretary – Katherine Steinhoff, Planning and Development – Kathy Kennedy

**Absent:** Webmaster – Corey Goss, Treasurer – Julie Westall, Safety – Shane Quinn, Fundraising and Membership – Shelley Mullins, CAC - Gisele Microys

**Minutes of Meeting on January 29, 2015**

Peter moved a motion to accept the minutes

Seconded by Katherine

CARRIED

**President's Report (Karen)**

* Karen reminded people to provide CHNA web profiles and pictures.
* The executive agreed to meet the 3rd Tuesday of every other month, skipping July and August. The schedule, which includes executive meetings, public meetings and the annual general meeting (AGM) follows: April 21, May (public meeting), June 16, September 15, October (AGM), November 17, December 15 (party meeting).
* Karen provided an update on Reid Park. She said Councillor Leiper is going to investigate what our options are for a better outcome and bigger building. The building will not start until the fall at the earliest but could begin 12 to 18 months from that time.
* On Ruskin Park, Karen said the Hospital has entered into a discussion with the City about a lease. Councillor Leiper is talking to City lawyers about proposing a housekeeping measure to re-instate the 30 year agreement in the official plan (was inadvertently dropped during amalgamation).
* Karen reported on a variety of events. She said that' Clean up the Capital' would be on May 4th. She talked to Cameron Love,  Chief Operating Officer of the Ottawa Hospital, about the need for a public information session this spring to discuss the Hospital's plans to move to the Experimental Farm. She said the second Kitchissippi ward forum would be on April 18th and that our elder and abuse fraud prevention seminar would be on May 6th.
* She added that we need to find someone to work with the Hintonburg Community Association and Ministry of Transport on bridge beautification.

**Vice President's Report (Peter)**

* Peter reported on the association's plans to incorporate. He said we need a Board for incorporation. He needs the name, address and role of everyone on the executive. The plan is to get information from the lawyer and have a discussion at the next executive meeting.
* Peter said the CHNA is pushing the city to adopt a resolution on CMBs. He promised to put some content on the website. Karen said the association could do a "What's Happening" email which includes an update on CMBs.
* The executive discussed the publishing of minutes.

**Planning and Development Report (Kathy)**

* Kathy asked for ideas for a fall panel discussion. She is considering a discussion on how the Glebe funded a community-led traffic study.
* Kathy said CHNA is monitoring the Infill 2 process which is being led by community associations more experienced with implications of the new rules
* Zoning Review has been completed, zoning along Carling avenue affected,. Lots adjacent to Civic Hospital neighbourhood are shallow so zoning is restricted to 6 stories rather than 9.
* Our submission proposal on the Queensway Bridge went to the Ministry of Transport March 13.
* Kathy said CHNA Planning Committee is looking long term to find ways to influence the future of Queen Julianna Park
* Kathy reported that the city completed a traffic count on Bayswater Avenue and Liveable Bayswater will be meeting in early May to discuss next moves on a traffic calming strategy. Liveable Bayswater is also considering organizing a street party.
* The next Planning Committee meeting will be scheduled for late May, early June.

**History and Heritage Subcommittee Report (Andy)**

* Andy presented a plan to show our history through a website using History Pin. Karen said she would talk to Corey about possibilities.
* He reported that READ (Rosemount Expansion and Development) is advocating for the inclusion of the Rosemount Library expansion and redevelopment in the City plan.

**Traffic Report (Luanne)**

* Luanne reported that the Traffic Committee made a submission to the Councillor Leiper's safe streets initiative after gathering comments and suggestions.
* She said that there was a motion to have the Traffic Committee endorse parking on Carling. However, this motion is on hold pending discussions with the executive and larger membership.
* Luanne and Peter mentioned that there is a need to talk to Councillor Leiper about the conditions attached to the $30,000 that the city secured from the developer of 125 Hickory Street for traffic calming measures or a traffic study. Kathie promised to send Luanne and Peter all the emails associated with the $30,000.
* The next traffic committee meeting is April 15, 2015,

**Fundraising and Membership Report (Karen for Shelley)**

* Karen reported that Shelly will be drafting a strategic plan with objectives, strategies and tactics. She is also looking at conducting a street rep pilot project.

**Communications Report (Alyson)**

* Alyson reported that the spring newsletter will be going out April 20th. She asked people to submit articles to her by April 6th so that she can send them to Marshall for layout. Content and authors:
	+ Heritage and History Introduction - Andy
	+ Elder Abuse Session - Alyson
	+ Spring public meeting - Karen
	+ Clean up the Park Event - Karen
	+ Reid Field House - Karen
	+ Public Meeting for New Civic - Karen (may combine with Heart Institute Expansion project)
	+ Community Mailboxes - Peter
	+ Queensway Bridges - Kathy
	+ Safe Streets Working Group - Luanne
	+ Membership/Sponsorship Reminder - Shelley and Alyson

Karen asked Alyson if she could take a look at page 3 of a community newspaper and assess the possibility of doing something similar on the CAC and the elder and fraud prevention program in the Kitchissippi Times.