**CHNA Board Meeting Notes**

Monday December 11, 2017

**Location:** 80 MacFarlane Ave.

**Attendees:** President – **Karen Wright,** Treasurer – **Julie Westall,** Membership – **Rhonda Birenbaum,** Planning and Development – **Kathy Kennedy**, Secretary **– Laurel McIvor**

**Regrets:** Vice President – **Peter Eady**, Transportation - **Luanne Calcutt,** Safety – **Shane Quinn**, History and Heritage – **Andy Billingsley**

1. **Welcome and Confirmation of Agenda**
2. **Approval of Minutes: November 2017 AGM, September Executive Board Meeting**
3. **Karen – President**
	1. Welcome Rhonda!
	2. Congrats Kathy Kennedy & Karen Wright for community awards recently received!
	3. Ruskin OMB Letter
		* A proposal was made to the city requesting a mediated solution to update the next Official Plan with wording on the future use of Ruskin Park.
		* OMB pre-hearing is scheduled for January 3.
	4. Duke of Devonshire
		* Resident and Chartwell met on Nov 28 regarding HVAC noise issues related to the building’s solar panel installation. New management will review possible mitigations with their own engineers. Residents forwarding potential solutions.
		* Next meeting will be January 29th.
	5. Sponsor
		* Karen has received an email from a potential sponsor (local business). She will follow up and ask about membership benefits to attract more members.
4. **Kathy - Planning and Development**
	1. Car Storage 115 Champagne
		* Starwood Mastercraft (Developers of Soho-Champagne) have applied for a temporary (3yr) zoning amendment to allow car storage at 115 Champagne. Cars from Otto’s expected to be moved by the end of June. Sonia from Otto’s has agreed to meet local committee by the end of January.
	2. New Civic TOH Public Session Dec 7
		* Several CHNA Executives attended the session and are cautiously optimistic that community concerns are being considered in the preliminary design.
	3. Rezoning
		* Sent in a submission late November to comment on our concern with “Mixed Use” zoning for the corner of Prince of Wales and Preston St. There was a positive indication of support from Cameron Love, TOH EVP & COO. We’re waiting for a formal response. We’re uncertain when zoning changes are supposed to go to council.
	4. Pre-consultation meetings
		* Karen, Kathy and Peter have attended a number of pre-consultation meetings with City Planners and Developers (all three have received training and signed non-disclosure agreements). Meetings are an opportunity to ask questions, bring up potential concerns or issues.
		* They have noticed that few proposals expand past the idea stage.
	5. Beyond 2026
		* CHNA is one of 4 neighbourhood associations invited to participate in these visioning sessions leading up to the next Official Plan.
	6. Volunteer Award
		* Karen, Rhonda and Kathy will work on wording, design and p.r.
		* Other executive members will pursue a potential sponsorship for the award
5. **Julie – Treasurer**
	1. Will move email addresses to reflect changes to the executive.
	2. Laurel will follow-up on required forms for incorporation documentation updates.
	3. Laurel will ask Peter to add Rhonda to the permissions to view/edit Dropbox documents.
6. **Rhonda – Membership**
	1. Several new members have signed up. Membership money was given to Julie to Deposit.
	2. Rhonda will work with Julie to learn how to enter/update memberships via mail chimp (especially related to membership year paid).
	3. Julie will send email confirmation emails for all payments and will cc Rhonda.
7. **Adjourn: 8:12 pm**
8. **Next meetings:**
	1. January 8
	2. February 12
	3. March 12
	4. April 9
	5. May – tbd, AGM