**Civic Hospital Neighbourhood Association**

Annual General Meeting Minutes - November 8, 2017

1. **Guest Speaker: Catherine McKenna, MP Ottawa Centre**
   1. Circulated a “First Year Status Report” (see: <https://cmckenna.liberal.ca/news-nouvelles/923/> )
   2. Ottawa Civic Hospital Location: the Minister is committed to a transparent process but is committed to having the hospital stay in the city centre. She supports locations that offer convenient use of public transportation to access the hospital.
   3. Q&A
      1. A CHNA member thanked Minister McKenna for her intervention and support of the Royal Canadian Navy Curling Club.
      2. When asked for comment on upgrading the old railway bridge across Ottawa River at base of Baysview for pedestrian/cycle use, Minister McKenna agreed that using the bridge either for a transportation link or ped/cycle use should be a city priority and indicated that Jeff Leiper is a strong advocate.
      3. Why is there still an emphasis on the Experimental Farm for the location of the new hospital when the Booth/Rochester complex seems to meet the criteria?
         * NCC is currently reviewing the options, hopefully public input reflected above concerns/priorities. They are currently reviewing the hospital needs and asking the questions that either were not asked in the past or thoroughly explained.
         * Timeline: NCC board will be presented with the results of the consultations and a short list of potential locations on November 24. They will then make a recommendation to Minister Joly by the end of November and anticipates a final decision made by December 15.
      4. Is there any discussion about joining public transit between Ottawa & Gatineau?
         * Yes, that makes sense and would be a logical and wise route to take. This is something we need to continue to bring forward to our municipal council.
      5. Can we encourage better access/support for bicycles on public transit?
         * Important issue to promote and support. Jeff Leiper better placed to help and advise on this issue.
   4. An open Invitation was extended to Minister McKenna’s monthly “coffee” events, which provide an opportunity to present questions and/or issues. She announces dates and location on Facebook or Twitter and we can always call her office for more information.
2. **2016 Events – Karen Wright**
   1. May Park Clean up: Well attended, parks definitely benefited. Thanks to DiRienzo’s for donating sandwiches and Bridgehead for the coffee.
   2. Pumpkins in the Park: Extremely well attended this year. Thanks to Susan Chell for sponsoring and supporting the event.
3. **Hospital Matters**: Regular Proactive meetings established
   1. Trucks on Parkdale:
      1. Parkdale is a “No Truck” route. Trucks delivering to the hospital are to use Carling and only use Parkdale for the final leg in their route to the hospital. The Ottawa Hospital (TOH) is willing to discuss issue with their suppliers, but beyond a general reminder, they need specifics of incidents to be able to address a specific driver’s behaviour. If you notice any trucks not complying with the restriction, please write down information (date/time/name of supplier on truck) and send it to CHNA ([info@chnaottawa.ca](mailto:info@chnaottawa.ca)). We will pass this to TOH executives to action.
   2. Shuttle Bus Routes:
      1. Residents have noted hospital Shuttle bus using residential streets. TOH shared the route maps with us and noted that any other use of residential streets is not allowed except in the case of an accident on the main route. They will issue a general reminder, but ask that if residents notice a Shuttle bus using residential streets to supply details (date/time/street) to CHNA ([info@chnaottawa.ca](mailto:info@chnaottawa.ca)). We will pass this to TOH executives to action.
   3. Hospital H on 417 exits: As a traffic diversion tactic, the hospital has no objection to the addition of an “H” symbol on 417 Carling Exit: CHNA will pursue this recommendation with Minister Naqvi and Councillor Leiper.
   4. Parking Restrictions for 991 Carling: TOH has already implemented usage restrictions on the hospital parkers using 991 Carling. CHNA proposed additional usage restrictions which the hospital is evaluating to ensure the City will allow.
   5. Duke of Devonshire Illegal Exits: TOH is sending a letter to all hospital parkers using the DofD underground parking, informing them of law (at exit there are NO right turns into the neighbourhood), will ask the city for more enforcement and support additional means of preventing this exit (i.e. physical barriers or flexi-sticks)
   6. Smoke Free Ontario Act: Requires all hospital properties to be smoke free by Jan. 1, 2018. The 3 current smoking areas on Civic Campus will drop to 1 immediately, then to 0 by 2018. As smoking is an addiction, TOH understands that policing the policy won’t be sufficient and smokers may simply go off campus to smoke and litter in our neighbourhood. To help prevent this, TOH worked with the City of Ottawa and has installed “designated smoking receptacles” at the edge of the campus (technically, not TOH property so smoking allowed). They want feedback from us about how this is working, if locations are correct, etc. They will establish a phone number/email to report problems but meanwhile, feedback can be sent to info@chnaottawa.ca.
   7. Jeff Leiper requests that we cc him on any feedback regarding the hospital.
4. **History Committee: Reid Family and Farm – Jon Church**

Jon provided a fascinating presentation on the history of the Reid Family and Farm. Look for a copy of the presentation soon to be posted on the History section of the CHNA website.

1. **Planning & Development Committee – Kathy Kennedy**
   1. CHNA is involved in 3 types of submissions:
      1. Zoning applications in our neighbourhood
      2. City-wide development applications or zoning reviews
      3. Applications in adjacent areas that impact our neighbourhood
   2. All of our submissions are posted on our website.
   3. Eastern portion of neighbourhood is quite busy with intensification applications. Our main concerns are related to traffic.
   4. If you’re interested in learning more and/or contributing, please consider joining the committee.
2. **Transportation Committee – Luanne Calcutt** 
   1. 2015-16 Area Traffic Management (ATM)
      1. CHNA passed a motion to request an ATM study
      2. Since requests for ATMs can take several years, CHNA requested that local ATMs be conducted on Holland Avenue, Fairmont Avenue, and Sherwood Drive. Based on thresholds for speed and volume, Holland and Sherwood were screened into the next step. Each level of assessment can take years to effect
      3. $30K temporary traffic calming measures have been put in place by from an agreement related to the Domicile development on Breezehill.
      4. As a result of a Bayswater Avenue traffic study and recommendations made in 1997 speed bumps were constructed in October
      5. CHNA has requested funds from the 2017 municipal budget for traffic calming for Sherwood Drive, Fairmont Avenue, and Holland Avenue
   2. Sherwood Drive Action Plan: two potential initiatives have been identified to ensure safety of all modes of transportation on Sherwood Drive:
      1. Centre-line 40 km/h flex-stakes: in response to our request for an assessment, City will review Sherwood Drive over the winter period for potential implementation.
      2. Cycling lanes (segment of the CycleWest proposal): is recommending bike lanes be added (while respecting and addressing potential problematic scenarios) to connect to other nearby bike routes (i.e. multi-use path along the O-train corridor).
      3. Membership Motion: WHEREAS The conditions on Sherwood Drive are becoming more and more dangerous in terms of speed and volume of cars, and while waiting for an Area Traffic Management Study to be conducted, the CHNA requests an assessment and implementation of 40 km/h centre line flex signs and bike lanes, thereby enhancing pedestrian, cyclist, and motorist safety, BE IT RESOLVED That the CHNA endorses the use of 40 km/h centre line flex signs and bike lanes on Sherwood Drive.
         * Motion was presented, seconded and passed.
   3. [*Making Communities and School Zones Safer*](http://www.mto.gov.on.ca/english/handbook/bus/section2-4-5.shtml) today’s provincial announcement, if approved, gives municipalities additional tools to improve safety:
      1. Photo radar allowed in school zones & "community safety zones"
      2. Cities allowed to reduce default speed limits (from 50 to 40 or 30km/h) in neighbourhoods
         * CHNA support local ability to implement tools to ensure safe street
   4. Guiding Principles for Relationships with Community Partners - CHNA will work with our members to develop a set of guiding principles, which will serve as a framework to deal with proposals for re-zoning and changes to existing use of property as well as addressing trouble spots in the community. Principles will address
      * + Safe roads for residents, cyclists, pedestrians and drivers, transit, enforcement design – in public realm (i.e. 40km), benefits associated with intensification, development, car share; green space AND
        + The concept of being “good neighbours”
      1. Goal is to create notional agreements with community partners (i.e. institutions (healthcare facilities, schools, and churches), developers and commercial entities.
      2. Consultation will take place with CHNA members; more information to come.
3. **Membership – Shelley Mullins**
   1. Since 2014, membership has increased 124%! Our main strategy was to establish street representatives to solicit membership. Currently 190 households are members.
   2. Since several streets lack representatives, there’s lots of room to growth. We are looking for volunteers, no meetings, just door to door visiting!
   3. Having a strong base of paying members helps give us clout at City Park and a bit of a slush fund for events, special initiatives and or emergencies. Part of our constitution is maintaining a base of paid membership as an indication of interest and participation in issues that affect our neighbourhood.
   4. 500 households are currently on email distribution list; approximate 50% of the emails get opened. Flyers are distributed to everyone in our postal code area.
   5. Membership motion: In order to clarify a members paid membership status and to restrict member only communications to members; after sufficient notice, we move to remove unpaid members from the CHNA membership email distribution list starting in 2017.
      1. While several members were concerned about people feeling left out and requested that “sufficient notice” include more than one reminder, the motion was presented, seconded and passed.
4. **Finance Report - Julie Westall**
   1. Total revenue $1879; Total expenses $1691.79; total revenue about $200
   2. Revenue included membership dues and bake sale at Pumpkins in the Park (extremely successful this year, in fact, we ran out of goodies).
   3. Expenses include room rental fees for meetings, annual dues for the Forum for Community Associations, and printing for newsletters and special notices.
   4. Motion to approve treasurers report: made, seconded, carried
5. **Police Matters – Shane Quinn**
   1. Ottawa Police Services (OPS) is making major changes to the way they police communities. A Public Survey was posted on CHNA website and readers encouraged to submit feedback. CHNA presented concerns to the OPS Board in April and participated in OPS/communities consultations and debriefing on progress at OPS Board in September. Under the new plan, Community Police Centres (CPCs) will be reduced from 15 to 10 and some Community Officers (CPOs) may be reassigned. At this point it appears the Hintonburg CPC will continue operating and the current CPO, Const. Dawn Neilly, will retain her position.
   2. Community Safety Award: CHNA works closely with our CPO, Const. Dawn Neilly, to monitor crime in our area. Since her arrival here two years ago we feel she has shown exemplary leadership in crime prevention. We were proud to support her nomination for a 'Community Safety Enforcement Award' from Crime Prevention Ottawa which she received yesterday, November 7, at City Hall.
   3. Crime Prevention & Reporting: CHNA regularly posts warnings such as break-ins, fraud, and scams. The best way to prevent burglaries is to get a 'Home Security Inspection' from our CPC and the easiest way to prevent theft from cars is to always lock doors. However, when a violation does occur, it’s very important to make a formal report to the OPS Reporting Centre. These are utilized for investigations, to determine patterns of crime and to assign resources. Information on how to submit reports can be found on the CHNA website. There will be a special meeting on November 10 re the recent crime situation in the Somerset and Bayswater area. Councillor Leiper will provide details.
6. **Volunteer award – Kathy Kennedy** 
   1. CHNA Board is proposing an annual volunteer award (1 adult; 1 youth – under 18) to recognize members of our association and residents of our community whose exceptional volunteer efforts have contributed to the livability of our neighbourhood and the well-being of fellow CH residents.
   2. Through this award, CHNA also hopes to inspire others to volunteer and generate additional, creative ideas for improving our community.
   3. Will be circulating nomination forms in the near future; stay tuned!
   4. If anyone is interested in helping with this, please contact Kathy.
7. **2017 CHNA Board Election**
   1. Specifically recruiting for Communications Coordinator; if you know of anyone interested please pass her/his name along.
   2. Otherwise, all other board members have offered to continue and are acclaimed into the roles as follows:
      1. *President – Karen Wright*
      2. *Vice President – Peter Eady*
      3. *Treasurer – Julie Westall*
      4. *Secretary – Laurel McIvor*
      5. *Development – Kathy Kennedy*
      6. *Safety – Shane Quinn*
      7. *Transportation - Luanne Calcutt*
      8. *Fundraising and Membership – Shelley Mullins*
8. **Kitchissippi Update – Councillor Leiper**
   1. Newsletter is best way to stay informed, link to sign-up is on CHNA’s homepage.
   2. City’s budget is tabled tomorrow, will provide more details in weekly newsletter.
   3. Ontario municipal board reform – while Jeff agrees that reform is needed, he has concern about the process. He will provide more details and updates about this in his newsletter.
   4. Cash in Lieu of Parkland $: will be having a ward-wide consultation to inform and help prioritize potential projects. For more information see: <http://www.kitchissippiward.ca/content/plan-your-parks-kitchissippi-parks-participatory-plan-consultation>
   5. Safety concerns: there have been a number of incidents recently that are causing significant concerns. While the robberies have been solved, the continued violent incidents near the corner of Bayswater and Somerset are of concern and are being reviewed. More information and discussion at Happy Goat, Nov 10, 7:30 pm.
   6. Ramps: Given strong opposition to the proposed closure of the Carling/Kirkwood ramp (eastbound 417), we should anticipate an announcement soon indicating the ramp will remain open.
   7. Rosemont Library: made a proposal to their board to develop a business case to build a new, expanded library in the vicinity of the current library.
   8. Community policing centre: see notes under safety committee.
   9. Reid Park: environmental contamination was worse than anticipated. Demolition and construction still planned for next year (funded through Cash in Lieu of Parkland).
   10. In return for Ashcroft encroaching on Ev Tremblay Park to build a construction fence, they agreed to provide $200K for park improvements. The use of this funding will be determined next spring, as part of the ward-wide consultation regarding park priorities.
   11. General Q&A
       1. Are we looking into Section 37 funding?
          * Yes, looking in to it for upcoming developments. Funding priorities include affordable housing and public realm improvements.
       2. What is the update on the Heritage Gas Station at the corner of Island Park & Richmond?
          * The coffee shop proposal with drive-through service has not been submitted by the proponent, but if it was, it would not be supported by Councillor Leiper due to safety and traffic concerns.
       3. Councillor Leiper will hold one of his upcoming “Pop Up Ward Offices” at the new Bayview Yards Innovation Centre. Great opportunity to see the Centre!
9. **Meeting Adjourned:** motion to adjourn at 9:01; seconded & carried.